**LYDDINGTON PARISH COUNCIL**

**MATTERS ARISING/ACTIONS SCHEDULE**

Matters arising from the meeting held on 8th July 2019

**Playing Field**

**Fence quotes**

Lyddington Parish Council (LPC) is considering installing additional fencing on part of the playing field boundary. Cllr John Meadows to provide quotes for the fence installation, including an estimate from a local contractor.

Parish councillors also suggested that Cllr Meadows include a quote that features a three-bar wooden fence so there is a choice of styles to consider.

**Update by Cllr John Meadows**

**September update**

**Play equipment safety**

LPC to investigate the current requirement concerning the number of safety and operational inspections that should be carried out on play equipment to ensure that LPC is meeting all its duty of care obligations.

The parish council insurers said that the monthly safety checks meet the minimum standard and Rutland County Council (RCC) recommended a local company who carry out quarterly operational checks, but suggested that LPC would not require this service for three months following an annual inspection survey.

Wicksteed is due to carry out their annual inspection in the week commencing Sept 2nd. Wicksteed also publishes guidance sheets to help local parish councils on play equipment checks.

**Update by parish clerk**

**September update**

**Bird deterrents**

The small spikes on the top bar of the swings need replacing.

**Update by Cllr Libby Hobley**

**September update**

 **Fence repairs**

The wire fencing around the small children’s play area requires a repair to mend the small hole in the mesh. Cllr Holly East to request a quote on the repairs.

**Update by Cllr Holly East**

**September update**

**New netting for the football goal posts**

Cllr Dinah Hurwood to investigate the likely costs.

**Update by Cllr Dinah Hurwood**

**September update**

**Annual Meeting**

The Playing Field Charity to review the 2019 Annual Report, the Letter of Agreement and signed Addendum at its annual meeting. Cllr Barney Sturgess to circulate the most recent accounts of Lyddington Tennis.

**Update by Cllr Barney Sturgess**

**Sept update**

**Finance**

**VAT Returns**

The parish clerk has submitted a 2018-2019 VAT claim for £979.00 and a further VAT claim for £733.25 for 2016-2017, as the recent audit revealed that this sum had not been received from HM Revenue and Customs.

HM Revenue and Customs has yet to respond.

**Action ongoing**

**Business**

**New Cemetery update - removal of ivy on the boundary stone wall in the New Cemetery**

Spendlove Contracting was also asked to provide a further quote concerning repointing the wall once the ivy has been removed and the expected damage is visible. A reminder email was sent on 27.06.2019 and 04.09.2019.

**Update by parish clerk**

**Action ongoing**

**Further cemetery space**

Research to find an additional burial space for the village is ongoing.

**Update by Cllr Tony Fowell**

**Action ongoing**

**Complaint from resident**

Anti-social behaviour in the playing field carpark on Chapel Lane is being monitored by police patrols. LPC requested that they are kept informed of any further incidents to ensure that their recommendations are proportionate and effective. No further incidents have been reported.

**Action ongoing**

**Undergrounding project in Lyddington**

Western Power Distribution (WPD) has previously laid cables along parts of Main Street. WPD is due to announce the start date of the next stage of the project. Parishioners will be kept informed of any short-term traffic disruption.

**Update by Cllr Libby Hobley**

**Action ongoing**

**New kerb stones**

Cllr Tony Fowell had initially been told that RCC would pay for the standard kerb stones and install them for free. The standard stones are grey concrete, but a very similar kerb with a darker grey-blue tone would be more compatible.

Cllr Fowell now has a single kerb and requested help to manoeuvre the kerb into place on Main Street. Cllr Fowell plans to take a photograph to share with other parish councillors to show how the kerb would appear in the suggested site.

**Update by Cllr Tony Fowell**

**Action ongoing**

**Remembrance trees**

LPC has agreed to plant a Midland Hawthorn tree at the north and south entrances to the village, each with a commemorative plaque.

The Forestry Officer at RCC has recently indicated that he will be buying two such trees to plant in the autumn.

**Update by parish clerk**

**Action ongoing**

**Survey on speeding traffic**

The specified scores ranged from 1 to 7, with 1 being the most preferred solution and 7 the least favourite. A total of 121 parishioners gave their views and a few residents emailed their comments without giving a score.

Cllr Geoff Macfarlane has prepared a report and the Highways team at RCC has now requested that LPC suggest several sites in the village where they can stage the traffic monitoring cameras.

**Update by Cllr Geoff Macfarlane**

**Sept update**

**Other Matters**

**Use of agricultural land**

Monitoring non-farming activity on agricultural land

The RCC planning enforcement officer has agreed to investigate. No further update has been received.

**Update by parish clerk**

**Action ongoing**

**Siting of satellite dishes**

The RCC planning enforcement officer has asked a village resident to relocate his satellite dishes from the side to the back of his home. The parish clerk has sent an update to the enforcement officer.

**Update by parish clerk**

**Action ongoing**

**Actions completed**

**Tethering ring**

New laminated sign to highlight the newly installed tethering ring to be used by dog owners visiting the playing field with their animals.

**Play equipment**

The Cliff Hanger play equipment has now been repaired.

**Insurance**

Renewed with Came & Company; LPC accepted the three year long-term agreement option from Inspire, which reduced the annual premium by 5% to £894.81.

**Audit**

The stipulated documents were available on the council’s website for the required period.

Fiona Buchanan 02/09/2019