LYDDINGTON PARISH COUNCIL

MATTERS ARISING/ACTIONS SCHEDULE

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| Matters arising from the meeting held on 9th September 2019 | Update by | Due date/status |
| Playing Field |  |  |
| New boundary fence  Lyddington Parish Council (LPC) is considering installing additional fencing on part of the playing field boundary that dips into a ditch and small stream. Members requested a further quote that features a three-bar wooden fence so there is a choice of styles to consider. Cllr John Meadows, who was collating the fencing quotes, has now resigned from the parish council. Members to consider the next action to take.  Play equipment safety  LPC insurers have said that the monthly safety checks meet the minimum standard and Rutland County Council (RCC) recommended a local company who carry out quarterly operational checks, but suggested that LPC would not require this service for three months following an annual inspection survey.  Wicksteed has carried out their annual inspection at the beginning of September and their report has been circulated for consideration. Parish councillors to discuss required actions.  Bird deterrents  The new spikes that deter birds when sited on the top of the swings’ frame have been delivered and Cllr Libby Hobley will arrange for their installation.  Small children’s play area  The wire fencing around the small children’s play area requires a repair to mend the small hole in the mesh.  New netting for the football goal posts  After research, Cllr Dinah Hurwood to buy new football nets at a cost of £60.72 with a carriage charge of £9.  Annual Meeting  The 2018 accounts of the Playing Field Charity were circulated and the annual meeting was held to review the 2019 Annual Report, the Letter of Agreement and signed Addendum after the September LPC meeting. | Parish clerk  Cllr Dinah Hurwood  Cllr Dinah Hurwood  Cllr Libby Hobley  Cllr Holly East  Cllr Dinah Hurwood  Cllr Libby Hobley | November update  November update  November update  November upate  November update  November update  November update |
| Finance |  |  |
| The parish council’s bank balance at close of business on 06.09.19 was £23,826.01. During the period of 07.07.19 to 06.09.19, LPC spent a total of £1,159.25 including election charges from RCC and the annual fee for hosting of the parish council’s website. | Parish clerk | Action ongoing |
| Business |  |  |
| New Cemetery update - LPC is seeking a quote to repair the boundary wall in the New Cemetery that is now free of the ivy growth.  Further cemetery space  Research to find an additional burial space for the village is ongoing.  Complaint from resident  Anti-social behaviour in the playing field carpark on  Chapel Lane is being monitored by police patrols. LPC requested that they are kept informed of any further incidents to ensure that their recommendations are proportionate and effective. No further incidents have been reported. | Cllr Libby Hobley  Cllr Tony Fowell  Parish clerk | November update  Action ongoing  Action ongoing |
| Neighbourhood Watch  Mr Russ Horne, the new chair of Rutland's Neighbourhood Watch Association (NHW) is attending the LPC’s November meeting.  The parish clerk invited PC Peter Icke to attend the November meeting, but PC Icke is not available and will update Mr Horne on how the new Safer Villages Scheme fits in with the approach of Neighbourhood Watch. | Cllr Libby Hobley | Action ongoing |
| Undergrounding project in Lyddington  Western Power Distribution (WPD) has previously laid cables along parts of Main Street. WPD is due to announce the start date of the next stage of the project. Parishioners will be kept informed of any short-term traffic disruption. The parish clerk has provided information to a representative of WPD to enable the company to inform local land owners of the next stage. | Cllr Libby Hobley | Action ongoing |
| New kerb stones  Cllr Tony Fowell had initially been told that RCC would pay for the standard kerb stones and install them for free. The standard stones are grey concrete, but a very similar kerb with a darker grey-blue tone would be more compatible.  Cllr Fowell has now collected the kerb stone and Cllr Libby Hobley will arrange for the kerb to be placed in its likely location to help members to make a judgement concerning its suitability. | Cllr Tony Fowell  Cllr Libby Hobley | Action ongoing |
| Replacement noticeboard for New Cemetery  Parish councillors agreed that the parish clerk should seek a quote for a replacement noticeboard from local contractor Rutland Workshop, based in Lyddington. The parish clerk is waiting for a response. | Parish clerk | Action ongoing |
| Remembrance trees  LPC has agreed to plant a Midland Hawthorn tree at the north and south entrances to the village, each with a commemorative plaque.  RCC’s forestry officer Stuart Kidd has explained that the county council have ordered two Midland Hawthorn ‘Paul’s Scarlet’ trees for Lyddington. These will be placed either end of the village.    The Midland Hawthorns will be sited at the village entrances and the first trees that visitors to Lyddington will pass. | Parish clerk | Action ongoing |
| Next stage of the Lyddington Traffic Survey  After a meeting with RCC's highways technician Robyn Green, parish councillors have indicated four sites where they want the survey to be carried.    At the entrances to the village (north and south) just after the 30 mph signs, by The Green and near Windmill Way.    The survey will start after the half-term school holidays and will take about 4 - 5 weeks. One camera will be placed at each site for 5-7 days. The exercise will be repeated again in January at two of the previously selected sites as there is a planned road closure that will probably increase the flow of traffic through Lyddington during November and December.  Ms Green will carry out a feasibility study that will be shared with LPC and RCC's Highways Cabinet Group. The cabinet group will consider the report at their February meeting. | Cllr Geoff Macfarlane  Parish clerk | November update |
| Other Matters |  |  |
| Fighting the litter bugs  Cllr Libby Hobley to purchase new dog clearance posters to refresh the old faded ones displayed in the village.  Cllr Dinah Hurwood to see what options are available for providing dog litter bags and dispensers on the village litter bins. | Cllr Libby Hobley  Cllr Dinah Hurwood | Action ongoing  Action ongoing |

Fiona Buchanan 01/10/2019