LYDDINGTON PARISH COUNCIL

MATTERS ARISING/ACTIONS SCHEDULE

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| Matters arising from the meeting held on 8th July 2019 | Update by | Due date/status |
| Playing Field |  |  |
| Fence quotes  Lyddington Parish Council (LPC) is considering installing additional fencing on part of the playing field boundary. Cllr John Meadows to provide quotes for the fence installation, including an estimate from a local contractor.  Parish councillors also suggested that Cllr Meadows include a quote that features a three-bar wooden fence so there is a choice of styles to consider.  Play equipment safety  LPC to investigate the current requirement concerning the number of safety and operational inspections that should be carried out on play equipment to ensure that LPC is meeting all its duty of care obligations.  The parish council insurers said that the monthly safety checks meet the minimum standard and Rutland County Council (RCC) recommended a local company who carry out quarterly operational checks, but suggested that LPC would not require this service for three months following an annual inspection survey.  Wicksteed is due to carry out their annual inspection in the week commencing Sept 2nd. Wicksteed also publishes guidance sheets to help local parish councils on play equipment checks.  Bird deterrents  The small spikes on the top bar of the swings need replacing.  Fence repairs  The wire fencing around the small children’s play area requires a repair to mend the small hole in the mesh. Cllr Holly East to request a quote on the repairs.  New netting for the football goal posts  Cllr Dinah Hurwood to investigate the likely costs.  Annual Meeting  The Playing Field Charity to review the 2019 Annual Report, the Letter of Agreement and signed Addendum at its annual meeting. Cllr Barney Sturgess to circulate the most recent accounts of Lyddington Tennis. | Cllr John Meadows  Parish clerk  Cllr Libby Hobley  Cllr Holly East  Cllr Dinah Hurwood  Cllr Barney Sturgess | Sept update  Sept update  Sept update  Sept update  Sept update  Sept update |
| Finance |  |  |
| VAT Returns  The parish clerk has submitted a 2018-2019 VAT claim for £979.00 and a further VAT claim for £733.25 for 2016-2017, as the recent audit revealed that this sum had not been received from HM Revenue and Customs.  HM Revenue and Customs has yet to respond. | Parish clerk | Action ongoing |
| Business |  |  |
| New Cemetery update - removal of ivy on the boundary stone wall in the New Cemetery  Spendlove Contracting was also asked to provide a further quote concerning repointing the wall once the ivy has been removed and the expected damage is visible. A reminder email was sent on 27.06.2019 and 04.09.2019.  Further cemetery space  Research to find an additional burial space for the village is ongoing.  Complaint from resident  Anti-social behaviour in the playing field carpark on  Chapel Lane is being monitored by police patrols. LPC requested that they are kept informed of any further incidents to ensure that their recommendations are proportionate and effective. No further incidents have been reported. | Parish clerk  Cllr Tony Fowell  Parish clerk | Sept update  Action ongoing  Action ongoing |
| Undergrounding project in Lyddington  Western Power Distribution (WPD) has previously laid cables along parts of Main Street. WPD is due to announce the start date of the next stage of the project. Parishioners will be kept informed of any short-term traffic disruption. | Cllr Libby Hobley | Action ongoing |
| New kerb stones  Cllr Tony Fowell had initially been told that RCC would pay for the standard kerb stones and install them for free. The standard stones are grey concrete, but a very similar kerb with a darker grey-blue tone would be more compatible.  Cllr Fowell now has a single kerb and requested help to manoeuvre the kerb into place on Main Street. Cllr Fowell plans to take a photograph to share with other parish councillors to show how the kerb would appear in the suggested site. | Cllr Tony Fowell | Action ongoing |
| Remembrance trees  LPC has agreed to plant a Midland Hawthorn tree at the north and south entrances to the village, each with a commemorative plaque.  The Forestry Officer at RCC has recently indicated that he will be buying two such trees to plant in the autumn. | Parish clerk | Action ongoing |
| Survey on speeding traffic  The specified scores ranged from 1 to 7, with 1 being the most preferred solution and 7 the least favourite. A total of 121 parishioners gave their views and a few residents emailed their comments without giving a score.  Cllr Geoff Macfarlane has prepared a report and the Highways team at RCC has now requested that LPC suggest several sites in the village where they can stage the traffic monitoring cameras. | Cllr Geoff Macfarlane | Sept update |
| Other Matters |  |  |
| Use of agricultural land  Monitoring non-farming activity on agricultural land  The RCC planning enforcement officer has agreed to investigate. No further update has been received. | Parish clerk | Action ongoing |
| Siting of satellite dishes  The RCC planning enforcement officer has asked a village resident to relocate his satellite dishes from the side to the back of his home. The parish clerk has sent an update to the enforcement officer. | Parish clerk | Action ongoing |
| Actions completed |  |  |
| Tethering ring  New laminated sign to highlight the newly installed tethering ring to be used by dog owners visiting the playing field with their animals.  Play equipment  The Cliff Hanger play equipment has now been repaired.  Insurance  Renewed with Came & Company; LPC accepted the  three year long-term agreement option from Inspire, which reduced the annual premium by 5% to £894.81.  Audit  The stipulated documents were available on the council’s website for the required period. |  | Action completed  Action completed  Action completed  Action completed |

Fiona Buchanan 02/09/2019