LYDDINGTON PARISH COUNCIL

MATTERS ARISING/ACTIONS SCHEDULE

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| Matters arising from the meeting held on 20th May 2019 | Update by | Due date/status |
| Playing Field |  |  |
| Update on agreed actions following regular and annual play equipment inspections:  - new laminated sign to highlight the use of the newly installed tethering ring to be used by dog owners visiting the playing field with their animals.  - Lyddington Parish Council (LPC) is considering installing additional fencing on the playing field boundary. Cllr John Meadows to provide quotes for the fence installation. | Cllr Libby Hobley  Cllr John Meadows | July update  July update |
| Finance |  |  |
| Insurance:  - Came & Company, the local council insurance brokers, have based the renewal quotations on current insured sums (index-linked by 4%) and the areas detailed in the current schedule of insurance.  After checking with three insurance providers, parish councillors accepted the three year long-term agreement option from Inspire, which reduced the annual premium by 5% to £894.81. Payment was  made and acknowledged.  Audit:  - the audit process - the parish council’s external auditor has approved and signed the Annual Governance and Accountability Return 2018/19 Part 2. The parish council’s expenditure for the period was recorded as £9,402 and its income was £8,276. The Certificate of Exemption has been sent to PKF Littlejohn, the appointed auditor for Local Authorities.  As stipulated, the required documents can be viewed on the council’s website and the Notice of Date of the Commencement Period for the Exercise of Public Rights has been displayed on the main village notice boards. | Parish clerk | July update |
| Business |  |  |
| New Cemetery update:  - Removal of ivy on the boundary stone wall in the New Cemetery:  LPC has agreed that the ivy should be cut at ground level and the stumps treated with total weed killer. When appropriate, the ivy will be removed and disposed of. The charge will be £230.00 plus VAT.  - Spendlove Contracting was also asked to provide a further quote concerning repointing the wall once the ivy has been removed and the expected damage is visible. A reminder email was sent on 27.06.2019.  - Options to create an additional cemetery for the village. | Parish clerk  Parish clerk  Cllr Tony Fowell | Ongoing  Ongoing |
| Undergrounding project in Lyddington:  - Western Power Distribution (WPD) was in the process of finalising its schedule of works before confirming the start date of the next stage of the project. | Cllr Libby Hobley | Action ongoing |
| New kerb stones to protect village verges:  - Cllr Tony Fowell had initially been told that Rutland County Council (RCC) would pay for the standard kerb stones and install them for free. The standard stones are grey concrete, but a very similar kerb with a darker grey-blue tone would be more compatible.  - Cllr Fowell to seek further clarification from RCC’s Highways Department before parish councillors make their decision. | Cllr Tony Fowell | Action ongoing |
| World War One Commemorations:  - LPC has agreed to plant a Midland Hawthorn tree at the north and south entrances to the village, each with a commemorative plaque.  - The Forestry Officer at RCC has recommended that the trees be planted in the autumn and suggested where to buy the saplings. LPC would be expected to meet the cost. | Parish clerk | Action ongoing |
| Survey on measures to reduce speeding traffic travelling through the village:  - A total of 112 parishioners gave their views and a few residents emailed their comments without giving a score.  The three most popular options selected were:    1. Reduce the current village speed limit of 30 mph to 20 mph. (242 points)    2. Reduce the existing speed indicator displays/ vehicle activated signs currently set at 30 mph to 20 mph. (363 points)    3. Rumble strips at the main entry points to the village. Rumble strips introduce a change in the road’s surface which alerts the driver through a sudden difference in the sound and feel of their car. (368 points)  - Cllr Geoff Macfarlane to prepare a report as the next step in the campaign to reduce speeding traffic travelling through the village. | Cllr Geoff Macfarlane | July update |
| Other Matters |  |  |
| Monitoring non-farming activity on agricultural land:  - The RCC planning enforcement officer has agreed to investigate. No further update has been received. | Parish clerk | Action ongoing |
| Siting of satellite dishes:  - The RCC planning enforcement officer has asked a village resident to relocate his satellite dishes from the side to the back of his home. The parish clerk has sent an update to the enforcement officer. | Parish clerk | Action ongoing |
| Free Trees:  - the Woodland Trust is donating trees to be planted in a designated area that any community group/school or parish council can identify and have the right to plant.  Cllr Holly East to discuss with the village tree warden. | Cllr Holly East | July update |
| Actions completed |  |  |
| Youth Volunteering:  The Lord-Lieutenant of Rutland, Dr Sarah Furness, was promoting youth volunteering at a parish level.  LPC has been informed by the office of The Lord-Lieutenant that despite an enthusiastic response to the concept, the lack of resources means the youth volunteering project has been put on hold. |  | Action completed |

Fiona Buchanan 01/07/2019