LYDDINGTON PARISH COUNCIL

MATTERS ARISING/ACTIONS SCHEDULE

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| Matters arising from the meeting held on 14th January 2019 | Update by | Due date/status |
| Playing Field |  |  |
| Update on agreed actions following play equipment’s regular and annual inspections:  - planning application has been approved to reduce Oak tree branches near small children’s play area. A contractor has been contacted.  - quote requested for some of the itemised improvements  - install new metal ring to tether dogs while their owners supervise their children on the play area  - new laminated sign to highlight the use of the tethering ring. | Parish clerk  Cllr Holly East  Cllr Libby Hobley | March update  March update  March update |
| Finance |  |  |
| Submission of Parish Precept request  The parish precept form 2019/2020 was sent to RCC’s finance department before the deadline of January 21st. LPC requested an increased precept figure of £8,500 to help finance additional new projects in the coming financial year.  The latest update is that the figure has now approved and to be paid on April 2nd. | Parish clerk | Ongoing |
| Business |  |  |
| Update on reviewing the current ground maintenance arrangements.  The Senior Environmental Services Manager explained that should LPC take on the mowing of all village verges that are normally undertaken by RCC, the county council would recompense the parish with the exact amount that is paid to their own contractor. These costs are currently being finalised.  Urban verges and open spaces are expected to be cut 10 times a year, whilst closed churchyards are expected to be cut 7 times a year.  Further documents to be shared with parish councils are the new ‘customer charter’ that will outline what a parish can expect from RCC where their contractor is undertaking this work. The charter will cover mowing, shrub beds, hedges, weed control and leaf clearance.  The second document is a new service level agreement that will outline what RCC expects from a parish if they take on ground maintenance and what the payments would be. The payments would be updated annually in line with inflation.  The parish clerk has requested an update on progress. | Parish clerk | March update |
| New Cemetery update on:  - Removal of the ivy from the small boundary wall and possible repointing  - Options to create an additional cemetery for the village. | Cllr Libby Hobley  Cllr Tony Fowell | Action ongoing |
| Undergrounding project in Lyddington  Update on progress regarding the installation programme of underground cables by Western Power Distribution. | Cllr Libby Hobley | Action ongoing |
| New kerb stones to protect village verges  Update on progress as parish councillors agreed to look at further kerb samples to ensure that the selected colour was appropriate for the site. | Cllr Tony Fowell | Action ongoing |
| World War One Commemorations:  - Update on RCC’s Forestry Officer’s recommendations regarding selection and siting of new commemorative tree saplings. LPC’s tree warden was asked to select three trees to present as the main options for parishioners to vote on at the Annual Parish Meeting.  - Update on whether the Lyddington Fete Committee wish to finance a commemorative bench, following the suggestions of several parishioners. | Cllr Holly East  Cllr Tony Fowell | March update |
| Village Hall handrail and new display panel  LPC has agreed, as part of its remit concerning village improvements, to look at sourcing a new handrail for the steps leading to the Village Hall. The cost of installing a perspex notice board to advertise events should be paid for by the Village Hall Committee (VHC).  Update on the Village Hall Committee’s decision.  An application for planning consent has been submitted. | Cllr Libby Hobley  Parish clerk | January update |
| Other Matters |  |  |
| Monitoring non-farming activity on agricultural land  Still awaiting clarification from the planning department at RCC. | Parish clerk | Action ongoing |
| Siting of satellite dishes  Information requested from RCC after speaking with relevant officer concerning the appropriate placement of dishes on houses and cottages in a conservation village. | Parish clerk | Action ongoing |
| Update on improving traffic safety in Lyddington  Cllr Geoff Macfarlane has researched suitable traffic calming measures. and has drafted an information sheet that can be circulated to parishioners for their views. | Cllr G.  Macfarlane | Action ongoing |
| Youth Volunteering  The Lord-Lieutenant of Rutland, Dr Sarah Furness, is promoting youth volunteering at a parish level.  Before LPC made a commitment to the proposed scheme, the parish clerk contacted the office of The Lord-Lieutenant to ascertain the age range of participants.  The update on the youth volunteering initiative is that there would be a further briefing on the project and awareness training on the important issues to be considered. Although the training had been identified, necessary funding is still being sought. |  |  |
| Actions completed |  |  |
| The commemorative WWI Rutland horse-shoe for Lyddington is now on permanent display in St Andrew’s Church. | Cllr Libby Hobley | Action completed |

Fiona Buchanan 13/03/2019