

# LYDDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in the  
Village Hall, Lyddington  
Thursday 16<sup>th</sup> November 2017 - 7.30pm

Councillors Present	Others Present
Cllr. J Tyers (Chair) Cllr. H East Cllr. T Fowell Cllr. L Hobley Cllr. G Macfarlane Cllr. B Sturgess Cllr. H Tassell Julia Unna (Parish Clerk)	Tina Elliott PC Pete Icke

## PRELIMINARY MATTERS

### 1. Questions and comments from the floor:

Cllr. J Tyers (Chair) welcomed Tina Elliott and PC Pete Icke to the meeting.

PC Icke reported the following – **(See agenda item 12)**

PC Icke noted that there had been an increase in burglaries in the county overall. Regular arrests were reported as having been made. A new initiative, involving an increase in early morning patrols had been put in place. It was noted that there had been developments in exploring criminal intelligence generally across the county. A pattern had been emerging with sheds and barns experiencing 'break ins' at night and houses broken in to, via a rear entrance, during the day. PC Icke noted that unexpected door to door salesmen could, in some areas be seen as potentially exploring properties to target in the future.

PC Icke reported that the Leicestershire and Rutland Police website provided useful information about crime in the area. <https://leics.police.uk/categories/rural-watch>

The issue of CCTV was raised which was noted as a matter for Rutland County Council and a discussion with the local Neighbourhood Watch to explore further. PC Icke noted that he was unaware of individuals having CCTV in Lyddington. PC Icke highlighted a new Neighbourhood Watch App which was available to download free. Information could be found via <http://rutlandnhw.org.uk/#downloadapp> **Action to be followed up at subsequent meeting.**

It was noted that there had been a significant loss in police officers in the county, the impact of which could potentially be seen in the increase in criminal activity. PC Icke noted that he was happy to run surgeries in the village to offer advice to the residents.

Tina Elliott noted the increase in resourcing used on the A47 and wondered if any of this police visibility/coverage could be diverted to the villages. PC Icke noted that whilst there had been an increase in activity along the A47, which was being monitored, the idea of policing this area allowed the police force to gather further intelligence and monitor criminal activity more closely.

### 2. Apologies for absence

None

### 3. Declaration of Interests

None

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## 4. Minutes of the Parish Council

The minutes from the meeting held on 4<sup>th</sup> September 2017 were approved as a correct record and signed by the Chair. A correction was noted on page 372 of the minutes in paragraph 3 of agenda item 7. This would be corrected and re-circulated. **Action Parish Clerk**

## REGULAR REPORTS

### 5. Lyddington Playing Field and Park

**To note the monthly safety check on the village play equipment and agree any actions required:**

The Parish Council noted the updated inspection report from Cllr. H Tassell covering the months of September and October 2017.

It was noted that the usual sand would need to be ordered in the Spring. **Action Parish Clerk**

It was noted that the invoice for the annual inspection from Wicksteed which had taken place on 4.9.17, had been received and paid. The full report however, had not been received. Parish Clerk to contact Wicksteed to follow up. **Action Parish Clerk**

Cllr. J Tyers reported that the fence at the far end of the playing field had been repaired.

**To receive an update on the migration of the Tennis Club Website to LPC Website:**

The Parish Clerk reported that she had contacted a representative of the tennis Club and had arranged to meet up on their return from holiday to discuss the website. **Action Parish Clerk**

The Parish Clerk confirmed that the 2016 accounts for the Tennis Club would be re-circulated. **Action Parish Clerk**

It was noted that there were some weeds growing around the outside of the tennis court which required treatment. **Action Cllr. H East**

### 6. Planning Applications

The schedule of planning applications was circulated. The Parish Clerk noted that the retrospective planning application was still under review with no further information received by Rutland County Council. Planning application to be followed up with information to be circulated as soon as any further information available. An understanding of the process for planning applications was noted – the process and timescales to be checked with Rutland County Council Planning Department. **Action Parish Clerk**

### 7. Finance

- 7.1 Current financial position and ratification of cheques issued: A schedule detailing cheques issued since the last meeting had been previously circulated, noted and agreed. Parish Clerk noted that the cheque from the Mary Parnham Trust had been recorded and a credit from Rutland County Council in respect of a payment towards the cost of the lighting had been received.
- 7.2 Clerk's Expenses: The Clerk's salary and expenses for the months of July and August 2017 (a total of £348.79 equating to 39.5 hours at £8.83 per hour plus £25.20 expenses) were approved.
- 7.3 The Parish Clerk noted that the VAT claim for 2016/2017 would be reported on at the next meeting. **Action Parish Clerk**

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## BUSINESS

### 8. Matters Arising

The Parish Council considered the remaining items on the matters arising schedule, not already covered by the agenda and regular reports, including:

#### 8.1 Playing Field:

- a) **Update re written report from Wicksteed following recent inspection:** covered under Item 5
- b) **Fencing repair:** completed
- c) **Follow up the receipt of a copy of Lyddington Tennis accounts for 2016:** covered under item 5

#### 8.2 Finance

- a) **Investigate land available for a cemetery in the village/Meeting with Sir Alan Duncan.** (See Item 9) This matter noted as still under investigation by both Cllr. B Sturgess and Cllr. J Tyers. Possible fields are being identified for discussion. A meeting is to be arranged with Sir Alan Duncan MP and Eddie Dorman. Correspondence relating to the matter to be explored further. **Ongoing Cllr. B Sturgess**
- b) **Explore the transfer of LPC email to current website provider: Parish Clerk Ongoing**
- c) **Credit from Rutland County Council re Street Lighting and maintenance.** The Parish Clerk confirmed that a credit had been received of £987.28 from RCC in relation to charges between 2016 and 2017.
- d) **Village Assets:** The Parish Clerk confirmed that this was being explored further.

#### 8.3 Other Matters

- a) **Signs/Traffic Calming measures throughout the village:** See item 10
- b) **Underground Project Update:** Cllr. E Hobley reported that there was slow progress. To be reported on again in January 2018. **Ongoing Cllr. E Hobley**
- c) **Council Regulations/Guidelines re obtaining quotes:** **Ongoing Cllr. E Hobley**
- d) **Follow up concern re state of the verges at the north end of the village:** **Cllr. E Hobley** had previously noted the following information: *(as noted in September minutes)*
  - (i) If the Council decide to have standard curbing, RCC will pay for the materials and lay it, i.e. no cost to the Parish Council,
  - (ii) If the Council decide to have "countryside" curbing (the faux granite), RCC will source and lay it but the PC will need to pay the difference in the cost of the materials, i.e. £18.94 per metre,
  - (iii) If the Parish Council source the granite sets, RCC will lay it at no cost to the Parish Council.

Rob Baxter to be contacted to measure the area required. **Action Cllr. E Hobley**

- e) **Bush craft Activity Day:** Covered under item 11
- f) **Road Sweeping in the village:** Cllr G Macfarlane confirmed that the roads in the village had been recently fully cleaned. Frequency to be checked and reported to LPC. **Action Parish Clerk**
- g) **Update on purchase of a storage container:** It was confirmed that the current storage arrangement at the Marquis of Exeter ran up to 1 June 2018. The new storage container was to be sited at the Old White Hart, Dimensions noted as 20 foot in length and the cost in the region of £1400.00. It was noted that a 4" concrete block would be required to secure

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the container. Cllr T Fowell noted that a donation towards the cost of the container from LPC would be gratefully received. It was agreed that before a donation could be confirmed, further clarity, regarding the actual space available and whether this was to 'buy' or 'rent' would need to be confirmed. The available space in the container was to be confirmed by Cllr. T Fowell and discussed at a subsequent LPC meeting before a donation was agreed.  
**Action Cllr. T Fowell.**

### 9. Cemetery

Various options of land are currently being explored and a meeting with Sir Alan Duncan is to be arranged in due course. **Ongoing Cllr. B Sturgess**

### 10. Traffic Calming Measures/Village Signage

It was noted that the signage and road markings initiative in the village were complete. Cllr. G Macfarlane noted his concern for potential accidents involving horses riding through the village. This concern would be reviewed at subsequent meetings.

### 11. Children's Activity Day Saturday 9<sup>th</sup> September

Cllr. E Hobley reported that the event had been successful with both children from the village and grandchildren involved in the activity. It was noted that many letters/emails of thanks had been received following the event. It was reported that the company running the activity had charged £400.00. Cllr. J Tyers noted that he was concerned about how many of the children from the village were involved in the event. Cllr. J Tyers also noted that the monies given to the Parish Council following the closure of the Mary Parnham Trust could potentially be used for subsequent events if benefitting local children. It was noted that certain conditions lay behind the use of any money from the Mary Parnham Trust. Overall the day had been very well received but it was noted that in future a charge could be considered as charging for an event might increase to attend the event. Cllr. J Tyers also confirmed that the Santa Float would not be visiting Lyddington as in previous years and that the money used to pay for the activity had come from this collection (2014-2016).

### 12. Police Report

Note: as PC Icke reported that he was on duty this matter was discussed at the beginning of the meeting.

### 13. Clerks items

**Underground Project:** Covered under item 8.3

**Replacement Bench on the Green:** It was noted that the bench had been replaced and had received positive comments.

**Village Notice Boards:** Cllr. J Tyers noted that the boards had been inspected and did need some attention. It was suggested that there may be a local person/handyman who might be able to help with this task. **Action Parish Clerk to explore.**

**Parish Council Dates for 2018/2019:** Proposed dates for LPC meetings for 2018/2019 were presented. It was noted that the date in both May and September would need to be reviewed. Suggested dates for May and September noted as 21/5/18 and 24/9/18 **Action Parish Clerk to confirm and reissue meeting dates.**

**Street Lighting Credit:** Noted under section 8.2.

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## 14. Dates of Next Meetings

Monday 8<sup>th</sup> January 2018 - 7.30 pm in the Village Hall. Parish Council Meeting

Monday 12<sup>th</sup> March 2018 – 7.30 pm in the Village Hall. Parish Council Meeting

## 15. Other Matters (at the discretion of the Chairman)

Cllr J Tyers reported that with regret due to a family relocation this would be the last meeting that he would serve as Chair of LPC. Cllr. H Tassell, as Deputy Chair, thanked Cllr. J Tyers for his outstanding role as Chair. Tina Elliot thanked James for his support and courtesy throughout his time as Chair.

Cllr. J Tyers reported that as Deputy Chair, Cllr. H Tassell would serve as Chair until May 2018.

Cllr. J Tyers confirmed that he would write formally so that the Council would be notified officially.

### **Action Cllr. J Tyers**

Cllr. J Tyers confirmed that the 'Play on the Green' would be confirmed for 2018 and that Cllr B Sturgess had kindly offered to take over as the point of contact. A further update to be noted at the next LPC meeting. **Action Cllr. B Sturgess**

The Parish Clerk to liaise with the Village Hall Committee to confirm the date of 17/6/18 and book the hall and confirm the charge. In 2016 and 2017 the charge has been noted as £40.00 for the group to camp in the Village Hall overnight. **Action Parish Clerk**

The meeting closed at 8.45 pm

**Chairman:**

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Cllr Harriett Tassell (Acting Chair)

**Date:**

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