

LYDDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in the
Village Hall, Lyddington
Monday 4th September 2017 - 7.30pm

Councillors Present	Others Present
Cllr. J Tyers (Chair) Cllr. H East Cllr T Fowell Cllr. L Hobley Cllr. G Macfarlane Cllr. B Sturgess Julia Unna (Parish Clerk)	Tina Elliott

PRELIMINARY MATTERS

1. Questions and comments from the floor:

Cllr. J Tyers (Chair) welcomed Tina Elliott to the meeting. Tina Elliott had raised the matter of her concern over the closure of the Mary Parnham Trust – a local charity set up in the 1830's to support educational needs for children experiencing difficulties. The Chair confirmed that the charity had now closed with monies being shared between the Village Hall, the Church and the Parish Council. Cllr. J Tyers confirmed the receipt of a cheque for **£5750.00**. Cllr. J Tyers noted that a letter of receipt on behalf of the council was to be sent noting that the funds would be ringfenced for the benefit of children within the village. **Action Parish Clerk**

Tina Elliott had also raised the issue of the strength of the mobile signal in the village. It was noted that to improve any mobile signal, an individual mast for each mobile provider would be required. The Chair noted that it was possible to fit an individual booster for certain providers which did improve the signal.

2. Apologies for absence

Cllr. H Tassell

3. Declaration of Interests

None

4. Minutes of the Parish Council

The minutes from the meeting held on 10th July 2017 were approved as a correct record and signed by the Chair. Two corrections were noted as required on **page 369**. Corrections to be made and a revised copy to be circulated and placed on the Parish Website. **Action Parish Clerk**

REGULAR REPORTS

5. Lyddington Playing Field and Park

To note the monthly safety check on the village play equipment and agree any actions required:

The Parish Council noted the updated inspection report from Cllr. H Tassell covering the months of July and August 2017.

It was noted that the annual inspection from Wicksteed had taken place on 4.9.17 and that Cllr. J Tyers confirmed he had been contacted with regards to this visit. A full report and invoice would be sent in due course

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Cllr. J Tyers reported that the fence at the far end of the playing field had been broken and would require repairs. It was noted that a team needed to be gathered to repair the broken fence and fence posts. **Action Cllr J Tyers**

6. Planning Applications

The schedule of planning applications was circulated with the exclusion of one planning application (Tree), which had been forwarded to the LPC for review on 4th September. Cllr. J Tyers noted that he had forwarded a retrospective planning application reference to the Parish Clerk for further investigation and commentary. Rutland County Council Planning Department to be contacted urgently. **Action Parish Clerk**

7. Finance

- 7.1 Current financial position and ratification of cheques issued: A schedule detailing cheques issued since the last meeting had been previously circulated, noted and agreed. Parish Clerk noted that some work was required on updating fully the description of payments section noting in particular Rutland County Council payments. **Action Parish Clerk**
- 7.2 Clerk's Expenses: The Clerk's salary and expenses for the months of July and August 2017 (a total of £322.30 equating to 36.5 hours at £8.83 per hour plus £28.96 expenses) were approved.

The Parish Clerk noted that the VAT would be completed at the end of September and would be reported on in November. **Action Parish Clerk**

The Parish Clerk noted that the Street Lighting Information Form, requesting a summary of all charges paid by LPC had been sent by Rutland County Council. The form was reported as completed and returned to Steve Coe at Rutland County Council for consideration. Parish Clerk to update LPC at the November meeting. **Action Parish Clerk**

BUSINESS

8. Matters Arising

The Parish Council considered the remaining items on the matters arising schedule, not already covered by the agenda and regular reports, including:

8.1 Playing Field:

- a) **Net on the tennis court to be checked:** Cllr B Sturgess confirmed that the net had been repaired.
- b) **Remove ivy on the back fence of the play area:** Cllr J Tyers confirmed that this activity was completed on a regular basis
- c) **Follow up the receipt of a copy of Lyddington Tennis accounts for 2016:** Cllr B Sturgess confirmed that a copy of the accounts had been requested. To be followed up in November
- d) **Concern re weeds in the play park carpark:** Cllr. H East confirmed that she had visited the area to complete this work but on each occasion children had been present making treatment not possible. **Ongoing Cllr. H East**
- e) **Maintenance of the verge around the bench on the Thorpe Road:** The Parish Clerk reported that this area was maintained by the County Council and not 4 Counties, current maintenance contractor who had replaced Spendlove as the village contractor. Parish Clerk to include the maintenance of the Thorpe Road bench at the point of tender renewal and after the final cut of the year. **Action Parish Clerk d**

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8.2 Finance

- a) **Investigate land available for a cemetery in the village/Meeting with Sir Alan Duncan.** (See Item 9) This matter noted as still under investigation by both Cllr. B Sturgess and Cllr. J Tyers. Possible fields are being identified for discussion. A meeting is to be arranged with Sir Alan Duncan MP and Eddie Dorman. Cllr. J Tyers and Cllr B Sturgess to arrange a separate meeting to discuss this further. **Ongoing Cllr. J Tyers / Cllr. B Sturgess**
- b) **Explore future funding opportunities for Lyddington Tennis:** Cllr. B Sturgess confirmed that the current level of subscriptions provided sufficient funding for Lyddington Tennis and that there was no further need to explore funding opportunities. Cllr. B Sturgess requested that the Lyddington Tennis web page be added to the Parish Council website. Parish Clerk to follow this up and gain an understanding of how much work was required for this to be achieved. **Action Cllr. B Sturgess to ask Lyddington Tennis to contact the Parish Clerk to follow up**

8.3 Other Matters

- a) **Signs/Traffic Calming measures throughout the village:** See item 10
- b) **Invite a representative from Mary Parnham Trust to address the PC:** Covered in item 1
- c) **Mobile Signal Improvement:** Covered under item 1
- d) **Update on planning application 2017/0544/CAT:** Parish Clerk confirmed that this had been re-circuited, responses received and comments had been sent to the County Council
- e) **Update on progress of Table Tennis Club in the Village Hall:** The Parish Clerk reported that there were 10 regular players on a Friday late afternoon/early evening and that during the summer holiday Kay and David Raitt had successfully run a children's session. The Friday evening session had been booked up in the Village Hall calendar up to the end of December 2017 with a view to this continuing
- f) **Underground Project Update:** Cllr. E Hobley reported that there was slow progress. Cllr. J Tyers suggested that a meeting be arranged through Dave Brown to include all parties involved in the hope of speeding up the process. **Ongoing Cllr. E Hobley**
- g) **Council Regulations/Guidelines re obtaining quotes:** Ongoing Cllr E Hobley
- h) **Follow up concern re state of the verges at the north end of the village:** Cllr E Hobley noted the following information:
 - (i) If the Council decide to have standard curbing, RCC will pay for the materials and lay it, i.e. no cost to the Parish Council,
 - (ii) If the Council decide to have "countryside" curbing (the faux granite), RCC will source and lay it but the PC will need to pay the difference in the cost of the materials, i.e. £18.94 per metre,
 - (iii) If the Parish Council source the granite sets, RCC will lay it at no cost to the Parish Council.

Cllr. T Fowell noted that he may know someone who could source granite sets: Cllr. T Fowell to liaise and update Cllr. E Hobley with contact information.

Action Cllr. T Fowell/Cllr. E Hobley

Rob Baxter to be contacted to measure the area required. **Action Cllr. E Hobley**

- i) **Bush craft Activity Day:** Covered under item 11
- j) **Concern re Culverts/Drains as noted by Cllr. G Macfarlane:** Cllr G Macfarlane noted that the drains had been cleared but only as far as Windmill Way. Rutland County Council to be contacted to investigate further. **Action Parish Clerk**
- k) **Road Sweeping in the village:** Rutland County Council to be contacted to check the frequency of visits. **Action Parish Clerk**
- l) **Update on purchase of a storage container:** It was confirmed that the current storage arrangement at the Marquis of Exeter ran up to 1 June 2018. The new storage container

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was to be sited at the Old white Hart, Dimensions noted as 20 foot in length and the cost in the region of £1400.00. It was noted that a 4" concrete block would be required to secure the container. **Ongoing Cllr. J Tyers**

9. Cemetery

Various options of land are currently being explored and a meeting with Sir Alan Duncan is to be arranged in due course. See item 8.2 **Ongoing Cllr. J Tyers & Cllr. B Sturgess**

10. Traffic Calming Measures/Village Signage

It was noted that the signage and road markings initiative in the village were complete. A conversation to be arranged with Rutland County Council re the removal of un-needed signage in the village. **Action Parish Clerk**

11. Children's Activity Day Saturday 9th September

Cllr. E Hobley confirmed that 24 children had expressed an interest in attending the Bush Craft event. A final letter was being sent to all those involved confirming the arrangements. Cllr. H East confirmed that flasks were available to be used to make hot chocolate. Cllr. E Hobley confirmed that she would purchase an assortment of supplies for the event, sausages, rolls, hot chocolate. It was noted that a payment of £400.00 was required in advance of the weekend. **Action Cllr. E Hobley**

12. Good Neighbourhood Scheme

Cllr. J Tyers reported that the survey in the village operated by the Rural Community Council had delivered only 2 potential volunteers which made the setting up and management of a 'Good Neighbourhood Scheme' not viable. In the event that the situation changes within the village, the Rural Community Council are happy to re-visit the scheme.

13. Clerks items

Underground Project: Covered under item 8.3

Replacement Bench on the Green: It was noted that the bench on the green needed to be replaced. LPC had agreed this in July using monies raised from the theatre on the green event held in the summer and the donation of £100.00 from Land Rover following the recent filming. Cllr. J Tyers noted that he was hoping to replace the bench with one made from hardwood to include a plaque to prevent theft. **Action Cllr. J Tyers to research and report back at a subsequent meeting**

Village Assets: The Parish Clerk reported that as part of the transparency review, parish assets were required to be reported on the parish website. It was noted that the value of the current assets was noted as being in line with the current insurance valuation. The Parish Clerk reported that further research was required and that it may be useful to speak to other parishes for their advice to ensure compliance. **Action Parish Clerk**

Domain and Email Renewal: The Parish Clerk confirmed that the Domain Name and Email had been renewed with 2Commune for a further 2 years. Email until August 2019 and Domain name until November 2019. The cost of this renewal was £120.00 including VAT. LPC agreed to make a note in the calendar to research an alternative method of operating with one website provider – Parish Councils rather than via two agencies. **Action Parish Clerk**

Remembrance Poppies: The Parish Clerk reported that a letter had been circulated from Rutland County Council following a proposal from the Royal British Legion noted a fund raising opportunity for villages to purchase poppies to be attached to lamp posts. LPC declined the opportunity to pursue this initiative.

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Village Notice Boards: The Parish Clerk reported that the notice board in the new cemetery may need some attention. The notice board on Colley Rise also noted as requiring maintenance. Cllr. J Tyers confirmed that he would look at the notice boards and advise. It was noted that a team of volunteers may be required to paint the boards if general upkeep was felt to be required.

Action Cllr. J Tyers

Cllr. H East reported that the notice board at the Old White Hart needed painting. **Action Cllr. H East to update LPC at the November meeting.**

Lyddington Allotments: The Parish Clerk confirmed that allotment 4 was in the process of changing tenancy. The allotments remain fully occupied.

Green Bin – North end of village: Cllr, H East noted that the approach from the North end of the village would benefit from an alternative bin to replace the current green bin situated on the right hand side of the road on the approach to the village. Parish Clerk to follow this up with Rutland County Council. **Action Parish Clerk**

14. Dates of Next Meetings

Monday 16th November 2017 - 7.30 pm in the Village Hall. Parish Council Meeting. **NEW DATE**

Monday 8th January 2018 – 7.30 pm in the Village Hall. Parish Council Meeting

15. Other Matters (at the discretion of the Chairman)

Cllr J Tyers reported that there had been a further burglary in Lyddington on Church Lane. The homeowners were away and the alarm had been broken by the intruders. Cllr J Tyers requested a village email to be sent to include a copy of the latest police guide when homeowners were away. **Action Parish Clerk**

Cllr. T Fowell asked permission for use of the green on **Saturday 12th May 2018** for the Annual Village Fete. This was approved.

The meeting closed at 9.15 pm

Chairman:

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Cllr James Tyers

Date:

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