

LYDDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall
Monday 14 March 2016 7.30pm to 8.50pm

Present: Cllr J Tyers Chairman
Cllr D L Couldwell
Cllr H East
Cllr T Fowell
Cllr E Hobley
Cllr H Tassell

Tina Kaczmar (Parish Clerk)

**Members of the village/others
in attendance:** None

PRELIMINARY MATTERS

1. **Questions and comments from the floor:** None
2. **Apologies for absence:** Cllr B Sturgess
3. **Declaration of Interests:** None.
4. **Minutes of the Parish Council Meeting held on 11 January 2016** were approved as a correct record and signed by the Chairman.

REGULAR REPORTS

5. **Lyddington Playing Field and Park**
 - 5.1 **To receive an update from Cllr B Sturgess regarding Lyddington Tennis.**

The Parish Clerk updated the meeting. Notices are on the Parish notice boards detailing how to join Lyddington Tennis. Notices have gone out via the Village Hall email and will be in the Lyddington Benefice Magazine next month. The arrangements for occasional use by Lyddington residents were discussed and there was some confusion over how this was going to be managed. Cllr J Tyers requested that Cllr B Sturgess clarify the arrangements with Lyddington Tennis on behalf of the Parish Council and confirm at the next meeting. The Parish Clerk also confirmed that the work to repaint the lines on the tennis courts will start on Tuesday 15 March.
 - 5.2 **To note the monthly safety check on the village play equipment and agree any actions required:** Cllr H Tassell confirmed that all the play equipment was in good working order at the last monthly inspection. Cllr J Tyers raised the issue of the records kept for the play park inspections. It was agreed that the safety checklists should be reviewed and updated. Cllr H Tassell and the Parish Clerk will work together to update the checklists.
6. **Planning Applications**
 - 6.1 **Schedule of planning applications:** The schedule of pending planning applications was noted. Planning applications 2016/0119/LBA and 2016/0117/FUL were discussed following points raised by Mr Jim Bryan regarding the brick / stone that will be used for the building work. It was agreed that the Parish Clerk would contact the Planning Officer to seek further clarification.
7. **Finance**
 - 7.1 **Current financial position and ratification of cheques issued:** A schedule detailing cheques issued since the last meeting was tabled, noted and agreed.
 - 7.2 **Clerk's Expenses:** The Clerk's salary and expenses for January and February 2016 (a total of £286.98 being 32.5 hours at £8.83 per hour plus £2.74 expenses.)

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BUSINESS

8. Matters Arising

The Parish Council considered the remaining items on the matters arising schedule, not already covered by the agenda and regular reports, including:

Playing Field:

- (i) **Secure picnic bench:** Cllr J Tyers agreed to look at this. Ongoing.

Finance:

- (i) **Investigate street lighting improvement costs.** Remove action. No longer relevant as RCC plan to take over the running and maintenance of street lighting from the Parish Council.
- (ii) **Investigate land available for a cemetery in the village.** Cllr J Tyers to contact the new Conservation Officer when appointed regarding the land near the fishponds. Ongoing.

Other Matters:

- (i) **Signs at Gretton end of the village. Discuss with Alan Duncan.** Cllr H East and Cllr J Tyers meet with Alan Duncan. Signage throughout the village and particularly at the Gretton end of the village was discussed. The aim was to remove unnecessary signage and improve the entrance at the Gretton end of the village. Cllr J Tyers agreed to produce a proposal to be discussed at the next meeting. It was also noted that the speeding sign at this end of the village is currently not working. The Parish Clerk to investigate and resolve.
- (ii) **Investigate issues raised in letter from Mr and Mrs Raitt and Mr and Mrs Northern.** Completed. New footpath to be built to enable better pedestrian access to 1 and 3 Gretton Road. Actions confirmed to Mr and Mrs Raitt and Mr and Mrs Northern.
- (iii) **Update website and noticeboards with Lyddington Tennis contact details.** Completed.
- (iv) **Amend RCC Code of Conduct for Lyddington Parish Council.** Completed.

9. Code of Conduct for the Parish Council

9.1 To review and agree the Code of Conduct for the Parish Council.

The amended document was discussed and it was agreed that the Code would be adopted. Cllr J Tyers signed the Code of Conduct on behalf of the Parish Council.

10 Update from Parish Forum and meeting with Alan Duncan

10.1 Receive an update from Cllr T Fowell regarding street lighting proposals

RCC plan to take over the running and maintenance of street lighting throughout the county. A Highways Engineer will visit Lyddington in April to progress this work. It was agreed that the Parish Clerk will contact RCC to arrange to meet the engineer at that time. Cllr J Tyers to also attend the meeting.

10.2 Receive an update from Cllr J Tyers regarding his meeting with Alan Duncan

See Other Matters – 8. Above - signs at Gretton end of the village.

OTHER MATTERS

11. Clerk's items

- (i) **Undergrounding Project Update:** WPD confirmed that they were in discussion with Spire homes regarding access to one of the proposed sub stations. They still hoped to be able to start work on undergrounding in 2016.
- (ii) **Appointment of Internal Auditors for 2015/16:** Cllr H Tassell agreed to ask Charles Tassell if he would be willing to audit the Parish accounts for 2015/2016.
- (iii) **Allotment allocation and fees:** Agreed to allocate allotments to the 3 new people requesting them and the 4th allotment to Jeremy Rider (existing allotment holder). Fees to remain the same at £15 per annum.
- (iv) **Village Hall Representative:** Cllr E Hobley agreed to be the new representative in succession to Cllr D Couldwell.

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(vi) Parish Council Website: The existing Parish Council website will shut down on September 2016. The general view was that the Parish Council should go with the new provider. Several questions were raised regarding annual costs, alternative providers, RCC website providers and whether any money was available from the transparency fund to set up the new website. It was agreed that the Parish Clerk would investigate these issues further before a decision was made.

12. Dates of Next Meetings

- Tuesday 12 April 2016 19.00 in the village hall. Annual Parish Meeting.
- Monday 9 May 2016 19.30 in the village hall. Annual Parish Council Meeting.

13. Other Matters (at the discretion of the chairman)

- Cllr J Tyers asked if anyone would like to attend a Thanksgiving service on 10th April – No one available. Cllr J Tyers to decline on behalf of the Parish Council.
- Membership of Friends of Rutland County Museum and Oakham Castle discussed. Agreed to renew membership at a cost of £15 per annum.

Chairman:

Date: