

LYDDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in the
Village Hall, Lyddington
Monday 10th July 2017 - 7.30pm

Councillors Present	Others Present
Cllr. H Tassell (Chair) Cllr. G Macfarlane Cllr. B Sturgess Cllr. H Tassell Julia Unna (Parish Clerk)	Tina Elliott

PRELIMINARY MATTERS

1. Questions and comments from the floor:

Cllr. H Tassell (Chair) welcomed Tina Elliott to the meeting. Tina Elliott noted her concern with the news of the potential closure of the Mary Parnham Charity – a local charity set up in the 1830's to support educational needs for children experiencing difficulties. It was noted that there were issues with allocating specific and small amounts of funding. It was agreed to invite a member from the charity to speak at a future Parish Council Meeting and to discuss more fully at this stage. Tina Elliott expressed her concern that this could be seen as another potential loss to the village as a whole. **Action Parish Clerk**

A further observation was noted regarding the poor mobile signal in the village and whether anything could be erected on the church tower to improve this situation. To be followed up at a subsequent meeting. **Action note Parish Clerk for subsequent agenda discussion**

2. Apologies for absence

Cllr. H East, Cllr E Hobley, Cllr. J Tyers,

3. Declaration of Interests

None

4. Minutes of the Parish Council

The minutes from the meeting held on 15th May 2017 were approved as a correct record and signed by the Chair.

REGULAR REPORTS

5. Lyddington Playing Field and Park

To receive an update from Cllr. B Sturgess regarding Lyddington Tennis:

Previous Parish Council Meeting noted the following:

*The net needed some attention. **Action Cllr. B Sturgess***

*It was noted that the Village Hall had raised funds to explore offering table tennis to villagers. Cllr B. Sturgess would explore funding available for Lyddington Tennis.
Action Cllr. B Sturgess*

*Cllr J Tyers requested a set of Lyddington Tennis accounts for 2016. **Action Cllr. B Sturgess***

Cllr B Sturgess noted that there was a scheduled Tennis Club Meeting on 11th July when these matters would be followed up and reported on at the next meeting in September.

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To note the monthly safety check on the village play equipment and agree any actions required:

The Parish Council noted the updated inspection report from Cllr. H Tassell covering the months of May and June 2017.

A concern with regards to the bins was noted and it was confirmed the bins were emptied approximated every three weeks by Rutland County Council.

Tina Elliot noted a concern regarding the maintenance of the verge around the bench on the Thorpe Road. The Parish Clerk noted that currently the maintenance contract only included the care of the memorial bench on the Stoke Road. Matter to be checked and confirmed at the next meeting. **Action Parish Clerk**

It was reported that some progress had been made on cutting back the ivy from the back fence of the play area. More work was still required. **Ongoing Cllr. J Tyers**

It was reported that the Parish Clerk had spoken to Cllr. H East who was happy for her weed killer spray pack for use on the weeds in the playpark carpark.

Further matters relating to the Park would be covered under item 8.

6. Planning Applications

Schedule of planning applications. The schedule of planning applications was noted as all up to date. No further comments were made by the Parish Council. Planning application noted as 0544/CAT to be resent for comments to be invited from the Councillors. **Action Parish Clerk**

7. Finance

- 7.1 Current financial position and ratification of cheques issued: A schedule detailing cheques issued since the last meeting was tabled, noted and agreed.
- 7.2 Clerk's Expenses: The Clerk's salary and expenses from the middle of May through to 7th July 2017 (a total of £313.47 being 35.5 hours at £8.83 per hour plus £38.89 expenses) were approved.
- 7.3 The Parish Clerk confirmed that she had explored other options in terms of costing for Microsoft Office packages. The monthly fee was confirmed as £7.99 per month with an annual fee of £79.99 for an annual fee. It was noted that the monthly fee did not tie the Parish Council into an annual subscription linked to an individual and represented an additional payment of £15.89.

BUSINESS

8. Matters Arising

The Parish Council considered the remaining items on the matters arising schedule, not already covered by the agenda and regular reports, including:

8.1 Playing Field:

- a) **Net on the tennis court to be checked:** Cllr B Sturgess to update the Parish Council in September following a Lyddington Tennis meeting – see item 5. **Action Cllr B Sturgess**
- b) **Explore funding available for the development of the table tennis in the Village Hall:** To be reviewed in September – see item 5. **Action Cllr B Sturgess**
- c) **Confirmation of replacement waste bin in the play park and village green :** The Parish Clerk reported that both bins had been replaced
- d) **Remove ivy on the back fence of the play area:** Action to be reviewed in September **Ongoing Action Cllr J Tyers**

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- e) **Follow up the receipt of a copy of Lyddington Tennis accounts for 2016:** Item covered under item 5 **Action Cllr B Sturgess**
- f) **Concern re weeds in the play park carpark:** To be discussed at September Meeting. **Ongoing**
- g) **Follow up concern re state of the verges at the north end of the village:** Cllr E Hobley provided a written report in her absence confirming the following:
 - (i) If the Council decide to have standard curbing, RCC will pay for the materials and lay it, i.e. no cost to the Parish Council,
 - (ii) If the Council decide to have "countryside" curbing (the faux granite), RCC will source and lay it but the PC will need to pay the difference in the cost of the materials, i.e. £18.94 per metre,
 - (iii) If the Parish Council source the granite sets, RCC will lay it at no cost to the Parish Council.

Action Ongoing Cllr. E Hobley/Parish Clerk

Cllr. T Fowell noted that he would liaise with Cllr. J Tyers and arrange a meeting to discuss the purchase of granite sets from a local supplier. **Action Cllr. T Fowell**

8.2 Finance

- a) **Check costing of Microsoft Office Package:** Item covered under item 7
- b) **Investigate land available for a cemetery in the village/Meeting with Sir Alan Duncan.** (See Item 9) This matter noted as still under investigation by both Cllr. B Sturgess and Cllr. J Tyers. Possible fields are being identified for discussion. A meeting is to be arranged with Sir Alan Duncan MP and Eddie Dorman. **Ongoing Cllr. J Tyers / Action Cllr. B Sturgess**
- c) **Follow up Annual Return with Grant Thornton:** Item covered under item 10

8.3 Other Matters

- a) **Signs/Traffic Calming measures throughout the village: Ongoing**
- b) **Underground Project Update:** Cllr. E Hobley provided a written update in her absence which confirmed the following:
Western Power Distribution had advised that some undergrounding work was planned to start in October 2017. Cllr. E Hobley had clarified with WPD that cables would be laid around three quarters of the way up Main Street but would not include the work at the top end of Main Street (where the sale/purchase of the strip of land next to 70 Main Street from Spire Homes, to provide access, is still ongoing). WPD confirmed that work would commence at the southern end of the village where the substation site had already been secured, with the intention of joining the cables to the north end of Main Street. Cllr. E Hobley noted in her written report that as soon as the sale/purchase was complete there would be a requirement to put a road opening notice into the County Council and order the equipment which would take a few months. WPD had offered assurance that they were chasing their solicitors and Spire Homes to try and get this work completed. **Ongoing Cllr. E Hobley**
- c) **Annual Insurance Renewal:** The Parish Clerk noted confirmed that the annual insurance had been renewed with Came and Company for a fee of £821.54 as agreed at the meeting in May 2017.
- d) **Update on purchase of a storage container:** It was confirmed that the storage container was to be stored at the Old White Hart and that the Parish Council would consider making a donation towards the cost of the container. **Ongoing Cllr J Tyers**

9. Cemetery

Various options of land are currently being explored and a meeting with Sir Alan Duncan is to be arranged in due course. **Ongoing Cllr. J Tyers & Cllr. B Sturgess**

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10. Finance

Annual Return: The Parish Clerk noted that the accounts had been sent to Grant Thornton and had been signed off following a discrepancy of £24.00 which represented two administrative charge payments from Rutland County Council of £15.00 each less a VAT charge of £3.00 each. The revised and corrected papers to be put on to the website. **Action Parish Clerk**

11. Village Signage update

- (i) It was noted that the Chair, Cllr J Tyers had confirmed at the previous Parish Council meeting that the traffic calming work on the road surface was logged with the Parish Council as work to be done. This would take place later in the year with the date to be confirmed
- (ii) Cllr G Macfarlane reported that he had conducted an informal survey on traffic on Main Street, Lyddington. A concern was noted with the speed of traffic travelling from the North end to Southern end of the village with a perception that the speed of traffic increased once traffic and past Windmill Way. **Action Parish Clerk to contact PC Icke for advice**

12. Children's Activity Day Saturday 9th September

The Parish Clerk confirmed that the leaflets prepared by Cllr E Hopley had been given to Jeremy Ryder for the Parish Magazine and that the current deadline date to register interest was noted as 31 July 2017. **Ongoing Action Parish Clerk to log all those children interested in attending**

OTHER MATTERS

13. Clerk's items

Undergrounding Project Update: Previously covered under matters arising 8.3. **Ongoing**

Annual Insurance Renewal: The Parish Clerk noted that the insurance was due for renewal on 1st June. The renewal note from Cane and Company noted a fee of £821.54. The Parish Council agreed to remain with Cane and Company. **Action Parish Clerk**

Domain and Email Renewal: It was noted an invoice had been received from 2 Commune for the renewal of the Domain Name and email. Parish Clerk to explore new website provider taking over both. It was noted that action would be required before the next Parish Council Meeting. **Action Parish Clerk**

14. Dates of Next Meetings

- Monday 4th September 2017 - 7.30 pm in the Village Hall. Parish Council Meeting.
- Monday 13th November 2017 – 7.30 pm in the Village Hall. Parish Council Meeting

15. Other Matters (at the discretion of the Chairman)

It was noted that the bench on the green needed to be replaced and that Cllr. J Tyers has asked in his absence for views from the Councillors regarding the use of monies raised from the donation made for filming on the green and monies, after any expenses had been paid, from the Play on the Green could be used to pay for a replacement bench. It was suggested that the existing bench could perhaps be sold. The Parish Councillors present agreed to a replacement bench. **Action Cllr, J Tyers to follow up at a subsequent meeting**

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A concern was noted by Cllr G Macfarlane re the state of the drains in the village and noted that individuals appeared to be caring for their own drains. Photographic evidence was shared with the council. **Actions: Cllr G Marfarlance to forward the photographs on to the Parish Clerk for action. Parish Clerk to discuss the matter with Hghways at Rutland County Council**

The meeting closed at 8.50 pm

Chairman:

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Cllr James Tyers

Deputy Chair

.....
Cllr Harriet Tassell

Date: